



Team Work

Program Overview

People in every workplace talk about team building, working as a team, but few understand how to create the experience of team building or how to develop an effective team. Many view teams as the best organization design for involving all employees in creating business success and profitability. This program helps to learn how team building enables the success of work teams and team work.

Aim

This program aims to improve necessary skills to develop teams in various organizational settings to improve the cooperation among the employees for optimal productivity.

Program Objectives

- To identify and practice new methods of dealing with others those promotes team spirit,
- cooperation, and open communication.
- To develop simple techniques for creating cohesive work groups by recognizing each other.
- To practice and perfect effective communication skills.
- To learn to take feedback from others without becoming defensive.
- To gain skills that allow positive action to be taken on group performance problems without causing conflicts or tension.
- To learn to give criticism in a way that helps the individual and the work group to develop as a team.

	Prerequisites:	N/A
	Lecturers:	VTDI Faculty
	Delivery:	English
	Duration:	30 Hours
	Fees:	BD 450/- Local Certificate

ACCREDITATION:

Trainees will be awarded with a Certificate of Completion by Victory Training & Development Institute.



Who Should Attend?

Team Leaders and Managers.

Program Structure

NO	UNIT TITLE	CONTACT HOURS
1	Teams in Organizations "Facts and Myths	4 Hours
2	Performance and Productivity. Teams Performance criteria and threats to productivity	4 Hours
3	Rewarding Team Works	4 Hours
4	Designing the Team	4 Hours
5	Team Identity, Emotion, and Development	4 Hours
6	Sharpening the Team Mind: Communication and Collective Intelligence	4 Hours
7	Team Decision Making: Pitfalls and Solutions	4 Hours
8	Conflict in Teams: Leveraging Differences to Create Opportunity	2 Hours
Total:		30 Hours